**NOCC Workshop Proposal**

This form must be completed in its entirety and submitted electronically along with the proposal description and other supplements described under VI to the NOCC chair at schmi232@umn.edu.

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| --- |
| **Workshop Title: (255 characters or less)** |
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| --- |
| **NOCC Focus Area (check one)** |
| [ ] Robotics & advanced manufacturing[ ] Solutions to environmental challenges[ ] Food safety & security (incl. agriculture, aquaculture)[ ] Discoveries and treatments for brain conditions[ ] Sustainable energy systems[ ] Bio-economy and bio-manufacturing[ ] Informatics & computation in biomedical research (Big Data)[ ] Global and One-Health[ ] Innovation in teaching and learning[ ] Innovation and entrepreneurship[ ] Life science for health and innovation[ ] Other(Specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **$ Amount requested** | **Location** | **Proposed dates (duration)** |
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| **Organizers\*** | **Name**  | **Dept. and Institution** | **Email** |
| **Chairs** |  |  |  |
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|  |  |  |  |
|  |  |  |  |
| **Co-Chair(s)** |  |  |  |
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|  |  |  |  |

\* Transatlantic workshop proposals must have one Chair from Minnesota (UMN) and one from Norway (UiO or NMBU) and may have additional Co-chairs

**Approx. number of participants:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- |
| **Workshop Executive Summary** (250 Words or Less, Non-technical language for Communication) |
|  |

**NOCC Workshop Proposal Template**

**Note:** I-V shall not exceed 5 pages!

**I. Objectives and Goals of Workshop**

Describe:

* objectives and goals of the Workshop
* timeliness of the workshop topic and its relation to the strategic areas identified by the NOCC program
* how this workshop will foster new collaborations/activities between the UMN and NMBU and UiO

Provide a justification for workshop venue (Minnesota or Norway) and duration.

**II. Workshop topics and organization**

Provide a detailed outline of the topics (draft workshop schedule), organization and format of the proposed workshop. Provide a task timeline for workshop organization and roles of the Chair and Co-chair(s).

**III. Participants**

Describe who will be invited to participate in the workshop, their professional affiliation and their contributions to the outcomes of the workshop. Participation of students and junior researchers (postdocs) is strongly encouraged.

**IV. Specific Outcomes**

Describe specific outcomes from the workshop: white papers for research projects, plans for securing project funding etc.

**V. Budget**

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| --- | --- | --- | --- |
| **Expense** | **Description/Justification** | **Unit Cost** | **Total** |
| For example: |  |  |  |
| Travel allowance/participant | Describe how the requested funds will be used. |  |  |
| Food allowance/participant |  |  |  |
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|  |  | **Total Costs** |   |

 Provide an itemized budget with a list of anticipated expenses and a description/justification for each expense. Use table template provided, add rows as needed.

**VI. Supplemental if applicable**

VI.a References/Bibliography if applicable

VI.b Biosketches of Chair and Co-Chairs

VII.b Letters if applicable