

Certificate of Exemption

Purchaser: Complete this certificate and **give it to the seller.**

Seller: If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser.

Check if this certificate is for a single purchase and enter the related invoice/purchase order # _____.

If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity, name and specific project:

Exempt entity name _____ Project description _____

Please print	Name of purchaser Regents of the University of Minnesota				
	Business address 1300 S. 2nd Street, Suite 206		City Minneapolis	State MN	Zip code 55454
	Purchaser's tax ID number 8029894		State of issue Minnesota	Country of issue USA	
	If no tax ID number, enter one of the following:	FEIN	Driver's license number/State issued ID number <i>state of issue number</i>		
	Name of seller from whom you are purchasing, leasing or renting				
	Seller's address		City	State	Zip code

Type of business. Circle the number that describes your business.

Type of business	01 Accommodation and food services	11 Transportation and warehousing
	02 Agricultural, forestry, fishing, hunting	12 Utilities
	03 Construction	13 Wholesale trade
	04 Finance and insurance	14 Business services
	05 Information, publishing and communications	15 Professional services
	06 Manufacturing	16 Education and health-care services
	07 Mining	17 Nonprofit organization
	08 Real estate	18 Government
	09 Rental and leasing	19 Not a business (explain) _____
	10 Retail trade	20 Other (explain) _____

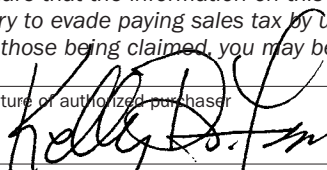
Reason for exemption. Circle the letter that identifies the reason for the exemption.

Reason for exemption	A Federal government (department) _____	I Industrial production/manufacturing
	B Specific government exemption (from list on back) _____	J Direct pay permit # _____
	C Tribal government (name) _____	K Multiple points of use (services, digital goods, or computer software delivered electronically)
	D Foreign diplomat # _____	L Direct mail
	E Charitable organization # _____	M Other (enter number from back page) _____
	F Religious or educational organization # _____	N Percentage exemption
	G Resale	<input type="checkbox"/> Advertising (enter percentage) _____ %
	H Agricultural production	<input type="checkbox"/> Utilities (enter percentage) _____ %

Number not necessary see ST-3 Instructions, page 1 item F

Sign here

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY - If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Signature of authorized purchaser 	Print name here Kelly D. Farmer	Title University Tax Director	Date 1/11/07
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Note Regarding Billing/Correspondence Address

The University of Minnesota has many collegiate units, departments and centers that will have different billing/shipping addresses other than what is noted on this form. These other addresses should be used by the vendor for billing purposes. This exemption certificate is valid for these other University addresses. For verification of the billing address - please contact the applicable unit/department/center. Vendors can determine collegiate units/departments/centers of the University using the university directory at www.umn.edu.

Retailer Exemption Numbers

Home Depot

- Exemption # 606074334

Office Depot

- Customer ID # 37801528
- Exemption # 0-37801528-3

Purchases made with the University Purchasing Card may be made exempt from sales tax when the above exemption numbers are provided at the time of purchase at the above listed retailers. If you need exemption numbers for other retailers, please contact the Tax Department at (612) 624-1053 or at taxhelp@umn.edu.