AUTOMOBILE MILEAGE

USED BY:_____ DEPARTMENT _____

DATE	FROM	TO	MILES	RATE	AMOUNT

Justification for mileage expenses: Be specific--it must benefit the project; how the expense benefits or is associated with the research on this project; answer the questions **WHO, WHAT, WHERE, WHEN** and **WHY** when filling out this form (use back if needed)

I hereby certify that the foregoing is a true statement of automobile mileage used by me in traveling on official business for the University of Minnesota.

Signed: _____ Date: _____