

**UBMTA IMPLEMENTING LETTER**

The purpose of this letter is to provide a record of the biological material transfer, to memorialize the agreement between the PROVIDER SCIENTIST (identified below) and the RECIPIENT SCIENTIST (identified below) to abide by all terms and conditions of the Uniform Biological Material Transfer Agreement ("UBMTA") published in the *Federal Register* on March 8, 1995, and to certify that the RECIPIENT (identified below) organization has accepted and signed an unmodified copy of the UBMTA. The RECIPIENT organization's Authorized Official also will sign this letter if the RECIPIENT SCIENTIST is not authorized to certify on behalf of the RECIPIENT organization. The RECIPIENT SCIENTIST (and the Authorized Official of RECIPIENT, if necessary) should sign both copies of this letter and return one signed copy to the PROVIDER. The PROVIDER SCIENTIST will forward the material to the RECIPIENT scientist upon receipt of the signed copy from the RECIPIENT organization. This Implementing Letter is effective when signed by all parties. The parties executing this Implementing Letter certify that their respective organizations have accepted and signed an unmodified copy of the UBMTA, and further agree to be bound by its terms, for the transfer specified above. Please fill in all of the blank lines below:

1. Original Material (Enter description) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Optional Termination Date: \_\_\_\_\_ 3. Optional Transmittal Fee (to reimburse the PROVIDER for preparation and distribution costs)  
Amount: \$ \_\_\_\_\_

4. PROVIDER (Organization providing the ORIGINAL MATERIAL)

a. Name of Organization: \_\_\_\_\_

b. Street Address: \_\_\_\_\_

c. City/State/Zip+4 \_\_\_\_\_

5. PROVIDER SCIENTIST

a. Name and Title: \_\_\_\_\_

b. Street Address: \_\_\_\_\_

c. City/State/Zip+4: \_\_\_\_\_

d. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6. RECIPIENT SCIENTIST

a. Name and Title: \_\_\_\_\_

b. Street Address: \_\_\_\_\_

c. City/State/Zip+4 \_\_\_\_\_

d. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

7. RECIPIENT ORGANIZATION CERTIFICATION (Organization receiving the ORIGINAL MATERIAL)

I hereby certify that the RECIPIENT organization has accepted and signed an unmodified copy of the UBMTA (may be the RECIPIENT SCIENTIST if authorized by the RECIPIENT organization)

a. Name of Organization: \_\_\_\_\_

b. Street Address: \_\_\_\_\_

c. City/State/Zip+4 \_\_\_\_\_

d. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

e. Name and Title: \_\_\_\_\_